



NigerianRedCrossSociety,HQAbuja

ANNEX: 06
SUBMISSIONOFREQUIREDDOCSANDSAMPLES
Request for Quotation (RFQ)
For the Supply of WASH Items
Number: RFQ-NRCS-DM-24-024

FOR SUPPLIERS:		
The supplier is responsible to ensure the following documents are submitted with their offers. Failure to meet the following requirements, may lead to disqualifications of bids.		
S.No	Description of documents	Submitted(Y/N)
1	NRCS General terms and conditions- Annex: 1 (Signed and Stamped)	
2	NRCS Supplier Registration Form (Annex:2)(Filled in,Signed and Stamped)	
3	NRCS Pricing Form Annex: 4 (A) (Filled in, Signed and Stamped)	
4	NRCS Pricing Form Annex: 4 (B) (Filled in, Signed and Stamped)	
5	NRCS Pricing Form Annex: 4 (C) (Filled in, Signed and Stamped)	
6	Declaration of Undertaking - Interest – Annex – 5 (Filled in, Signed and Stamped)	
7	Submission Of Required Docs and Samples - Annex – 6 (Filled in, Signed and Stamped) This document	
8	Updated Business Registration Certificate or Certificate of Incorporation	
9	Recent Tax Compliance Certificate and TIN (Tax Identification Number)	
10	Copies of completed contracts (of at least last 3 years) as evidence of providing similar goods to other institutions / organizations such as e.g.: INGO, Red Cross (NRCS, IFRC, ICRC, etc.), United Nations, and others.	
11	Solvency letter from the bank confirming your bank account & financial solvency	
12	Warranties of any item that may require, if any	

FOR NRCS:		
<i>Note: NRCS’s representative will verify and sign for the receipt of samples only. The receipt of above documents will be verified at a later stage.</i>		
S.No	RECIEPT OF SAMPLES	SUBMITTED (Y/N)
1	20L Jerrycan with tippy tap sunk into base	
2	20L Jerrycan without tippy tap	
3	Rectangular basin	
4	Drainage pipe	
5	Big size paper clips (pack of 100)	
6	Cordless drill with Bits	
7	Soldering iron	
8	Protective goggles	
9	Carbon filter Mask (92 yard per roll)	
10	3mm Diameter Multipurpose Polypropylene rope	

For Supplier	
NameofSupplier:	
NameofContactPerson:	
Jobtitle:	
ContactNumber:	
Email:	
Signature,Date&Stamp:	

For NRCS:	
<i>(Note: NRCS representative will only verify and sign for the receipt of samples only).</i>	
Name:	
Jobtitle:	
ContactNumber:	
Email:	
Signature,Date&Stamp:	